



POSEIDON AGENCIES, INC.
601 HERITAGE DRIVE, SUITE III
JUPITER, FLORIDA 33458 U.S.A.
561.623.5500.TEL / 561.623.5501.FAX

LETTER OF INSTRUCTIONS

BOOKING NUMBER _____

PREPAID _____ COLLECT _____

BILL TO PARTY (IF DIFFERENT FROM PARTY APPEARING ON THE BOOKING):

Company _____
Contact _____
Address _____
Phone/Fax _____

DOCUMENT DISTRIBUTION:

DISTRIBUTION	# OF ORIGINALS	# OF NON-NEGOTIABLES
FORWARDER		
SHIPPER		
CONSIGNEE		

IF YOU REQUIRE EXPRESS RELEASE, LEAVE "ORIGINALS" COLUMN BLANK AND CHECK THIS BOX

ORIGINAL DOCUMENTS WILL BE SENT VIA U.S. MAIL. IF YOU PREFER OVERNIGHT COURIER, PLEASE SUPPLY YOUR OVERNIGHT SERVICE AND ACCOUNT NUMBER HERE:

Overnight Courier (EX; Federal Express)

Account Number

PLEASE FAX MASTER BILL OF LADING, S.E.D. EXEMPTION STATEMENT, AND COMPLETED LETTER OF INSTRUCTIONS TO 561.623.5501 AT LEAST 24 HOURS PRIOR TO VESSEL SAILING.